

COMMUNITY HOLIDAY COALITION
"NEIGHBORS HELPING NEIGHBORS"

102 Heritage Way, NE, Suite 103, Leesburg, VA 20176 Phone: 703-771-5718 Fax: 703-737-8411

E-Mail: kvelez@loudoun.gov Website: www.loudoun.gov/dss/holiday

More than 1,200 families will need assistance during the holidays. How will you make a difference?
Please fill out the following information so we have an idea of how you or your organization will help
"Make Spirits Bright" this Holiday Season. Please return to above address as soon as possible

Name of Provider _____ Contact Person _____

Address _____

Phone Number of Contact Person: Home _____ Work _____ Fax _____

E-Mail: _____

What type of help are you offering? (Please check) Cell: _____

_____ **Collect gifts/toys/household items.** Please check group or groups you'll help. If you can estimate how many individuals you can help in the different categories, it would be helpful. Our goal is to be able to provide 2/3 toys or gifts plus one complete outfit (including underwear, socks, etc.) per child and special gifts for senior citizens and adults.
We will deliver _____ (date)--We would prefer to receive most of our donations by 12/12/06, this gives us a better idea of what items we may need during the following week of distribution. We will continue to collect donations until 12/19/06.

We encourage gift cards to area retail stores and malls

_____ Adult gifts under \$10 each or Gift Certificates for \$10 Male _____ Female _____
_____ Seniors and special adults (male and female) Clothing _____ Gift Items _____
_____ Infants (ages 0 – 1) Clothing _____ Toys _____
_____ Toddlers (ages 2 – 6) Clothing Girls _____ Clothing Boys _____ Toys Girls _____ Toys Boys _____
_____ Children (ages 7 – 12) Clothing Girls _____ Clothing Boys _____ Toys Girls _____ Toys Boys _____
_____ Teens (ages 13+) Clothing Girls _____ Clothing Boys _____ Toys Girls _____ Toys Boys _____

_____ **Gently Used Coat Drive -** We will deliver on _____ **THANKSGIVING ONLY, NEED BY 11/13/06**

_____ **Laundry baskets or large kitchen-size trash cans** filled with household cleaning and paper products plus personal needs items. How many filled baskets? _____ **THANKSGIVING ONLY, NEED BY 11/13/06**

_____ **Cash Donation -** To be used to purchase items needed for the Holiday Store. *"Please make checks payable to County of Loudoun Holiday Program". **Cash donations can be made in Honor or Memory of a Special Person or Group. (Please enclose address & name of person and we will send a card, if you wish.)*

_____ **Reindeer Express -** gently used, good holiday decorations (May be dropped off in November or December)

_____ **Food Baskets/Boxes.** Food boxes should contain all the "fixins" for a holiday meal and any extras you'd like to include except for perishable items. **Due to limited storage space, grocery store Gift Cards for \$20 are requested for perishable items.** Please estimate how many families you will be able to provide for the following holidays.

_____ Thanksgiving We will deliver on _____ (date)

_____ Christmas We will deliver on _____ (date)

_____ **Food Drives. ...** We will deliver on _____ (date)

_____ **Fill a Christmas Stocking or a Gift Bag for Seniors.** *To get stockings/bags call 703-737-8062*

_____ **Volunteer.** *Please check off any areas you or your organization would like to help out in and return this form or call 703-737-8367 or email: holidayvolunteers@loudoun.gov (Please choose only one method to contact us)*

- _____ Receiving, sorting and distributing food at Thanksgiving
- _____ Holiday store setup - receiving, sorting and inventory of donated items.
- _____ Holiday store - working during store shopping hours. Assist shoppers, stock store.
- _____ Help provide transportation for clients or make deliveries as needed
- _____ Would like to sing carols at the Holiday Store. Please call us to schedule a time.

THE SUCCESS OF THE HOLIDAY PROGRAM DEPENDS ON PEOPLE LIKE YOU!!

**THANKS IN ADVANCE FOR HELPING TO "BRIGHTEN UP" THE HOLIDAY SEASON
FOR YOUR LOUDOUN COUNTY FRIENDS AND NEIGHBORS IN NEED!**